

Cumberland County Coordinating Council for Public Health (C4PH)
Meeting Notes
March 21, 2008

Attended: Don Ward (MCDC), Mark Griswold (MCDC), Mike Russell (COP), Toho Soma (COP), Doug Gardner (COP), Elizabeth Trice (Cumberland County), Barbara Shaw (Muskie), Kaki Dimock, (PROP), Naomi Anderson (MaineHealth), Lucie Rioux (PROP), Meredith Tipton, Colleen Hilton (Mercy/VNA Home Health), Malory Shaughnessy (Cumberland County/MASAP), Faye Daley (Bridgton & Harrison), Valerie Landry, Carol Zechman (CarePartners), Becky Whittemore (UNE), Julie Sullivan (COP)

Key Points Discussed

- Operational Update and Discussion (*Julie Sullivan, Director, Public Health Division, HHS, City of Portland*)
 - *Ad Hoc Planning Group* – Met numerous times over the past 4 months to refine process for going forward. Developed draft vision and mission statements and '08 work plan.
 - *Budget* – Reported on CDBG funds, split between oral health services for PROP's Head Start sites and planning funds (for data and Muskie research). Have enough funds to hire a staff person and provide a stipend for a graduate intern.
 - *Intern* – Sought Council approval to have Muskie summer intern, see how that person works out, and then work on hiring. Approved.

- Statewide activities related to local public health (*Mark Griswold, Director, Office of Local Public Health, MCDC*)
 - Maine CDC recently established this new office with Mark as Director and three District Liaisons (Sanford, Lewiston, Rockland) to start.
 - Primary goals are to:
 - help other District Coordinating Councils to start up, with first meetings convened by this June
 - train and certify all Local Health Officers by June 09 – 6 hours of training initially, plus 6 hours every 3 years
 - improve and streamline information for Local Health Officers, including a dedicated phone number and improved web site
 - Discussion
 - Given that significant resources were used to develop competencies for Comprehensive Community Health Coalitions, how are they being held accountable?
 - HMP funding is not flexible enough to allow for that kind of work
 - No reporting on CCHC work via HMP grants
 - Are similar competencies going to be developed for District Coordinating Councils?
 - Significant need to communicate HMP outcomes; where does KIT data go? Example – Libby Mitchell commented has no idea what the HMPs actually achieve.

- Health Data Committee Update and MAPP Forces of Change Assessment (*Toho Soma, Public Health Information Program Coordinator, Public Health Division, HHS, COP*)
 - School nurse survey countywide
 - School health inventories – Portland, Westbrook, Windham, Freeport
 - Worksite survey
 - Finalizing databook
 - Finalizing town fact sheets
 - Discussion – forces of change assessment (part of HMP requirements)

- Healthy Cumberland County Committee Update (*Kaki Dimock, PROP*)
 - Two Comprehensive Community Health Coalitions, PROP and City of Portland
 - Four HMPs
 - Considering C4PH as governance for CCHCs
 - Lucie to send out fact sheet explaining all this to C4PH
 - Will have presentation on CCHCs/HMPs on next C4PH agenda
 - Suggestion that we (and the other districts) have an ongoing dialogue with the operating programs at MCDC on what we are doing, objectives, needs.

- Vision/Mission/Principles and Workplan Documents (*Valerie Landry*)
 - Reviewed draft documents, discussed why important
 - Will be focus of next meeting – to create a model, inventory resources, identify gaps.

- Upcoming meetings
 - Will work with GPCOG to present town data at late spring meeting
 - Next C4PH steering committee meeting is April 28, 2:30-4:30, Portland City Hall
 - Next C4PH full group meeting is May 16, 10-12, need location! If you'd like to host, please let Julie know.